

412 Farrell St., Suite 300  
South Burlington, VT 05403  
(802)863-5625

*I seek housing*

For office use only  
Date application received \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Ref. sheet received \_\_\_\_

*For each adult looking for housing we need a separate application.*

**Please Print**

How did you hear about HomeShare Vermont? \_\_\_\_\_

Have you had any past association with HomeShare Vermont? \_\_\_\_ Yes \_\_\_\_ No

Number of people seeking housing together \_\_\_\_\_ Date housing needed \_\_\_\_\_

**Contact Information**

Full name (First, Middle, Last) \_\_\_\_\_

Other names used (if applicable) \_\_\_\_\_

Preferred pronouns \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Physical address (if different) \_\_\_\_\_

Email \_\_\_\_\_ Home phone \_\_\_\_\_

Work phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Best number to call during the day: \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

**Housing History**

Current housing situation \_\_\_\_ Rent \_\_\_\_ Own \_\_\_\_ Other (explain) \_\_\_\_\_

How long at current address? Since \_\_\_\_\_

Current landlord's name \_\_\_\_\_ Phone \_\_\_\_\_

Previous housing situation \_\_\_\_ Rent \_\_\_\_ Own \_\_\_\_ Other (explain) \_\_\_\_\_

How long at previous address? From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Previous landlord's name \_\_\_\_\_ Phone \_\_\_\_\_

**Housing Preference** Please indicate your location preference:

Greater Burlington area \_\_\_\_ Rural Chittenden County \_\_\_\_ Addison County \_\_\_\_ Franklin County \_\_\_\_

Grand Isle County \_\_\_\_ Lamoille County \_\_\_\_ Washington County \_\_\_\_ Orange County \_\_\_\_

Windsor County \_\_\_\_ Craftsbury/Greensboro/Hardwick \_\_\_\_ Brandon/Killington/Pittsfield \_\_\_\_ None \_\_\_\_

I will only consider these towns \_\_\_\_\_

What is the maximum rent you would pay? \$ \_\_\_\_\_ /Month \_\_\_\_\_ Not sure

What is the maximum number of hours of service you can provide? \_\_\_\_\_ Hours/week \_\_\_\_\_ Not sure

What pets do you have? \_\_\_\_\_ If a dog, has it ever bitten anyone? \_\_\_\_ Yes \_\_\_\_ No

I have a car and I can drive \_\_\_\_ I can drive, but don't have a car \_\_\_\_

I need to be near a bus line \_\_\_\_ I am a smoker \_\_\_\_

***Employment History***

Current position/title \_\_\_\_\_

Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Retired \_\_\_\_\_ Unemployed \_\_\_\_\_ Student \_\_\_\_\_ Other \_\_\_\_\_

Employer \_\_\_\_\_

City/State \_\_\_\_\_

Date of hire \_\_\_\_\_

.....  
Previous employer \_\_\_\_\_ Position/Title \_\_\_\_\_

Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Dates employed: From \_\_\_\_\_ To \_\_\_\_\_

City/State \_\_\_\_\_

For reporting and statistical purposes, our funders require that we ask for the following information. This information will help determine that HomeShare Vermont does not discriminate in its services.

Gender: \_\_\_\_\_ Date of birth \_\_\_\_\_ Age \_\_\_\_\_

Ethnicity: \_\_\_ Hispanic \_\_\_ Non-Hispanic

Race: (check all that apply)

\_\_\_ White                      \_\_\_ American Indian/Alaskan Native                      \_\_\_ Asian  
\_\_\_ Black/African American                      \_\_\_ Native Hawaiian/Pacific Islander                      \_\_\_ Other Multiracial

Do you have a disability?                      \_\_\_ Yes \_\_\_ No    Do you receive Medicaid?                      \_\_\_ Yes \_\_\_ No

Annual gross income (Must include all sources of income) \$ \_\_\_\_\_

**As part of our application process, we do background and reference checks and a personal interview.**

To begin this process:

Do you have any motor vehicle violations?                      \_\_\_ Yes \_\_\_ No

Do you have any pending criminal charges?                      \_\_\_ Yes \_\_\_ No

Have you had any criminal convictions?                      \_\_\_ Yes \_\_\_ No

Have you ever been evicted?                      \_\_\_ Yes \_\_\_ No

If yes to any of these questions, please explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Other information you want us to know \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*I hereby acknowledge that all the information I have given in this application is true and complete to the best of my knowledge and belief. I understand that providing any false or misleading information will make me ineligible for the services of HomeShare Vermont.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

# References

Applicant's name \_\_\_\_\_ Date \_\_\_\_\_

All references should be people who have known you at least 1 year. Together, the references should cover a span of at least 5 years to the present. We require references from past or present roommates, employers or co-workers. NOT ACCEPTED as references are family members, friends or romantic partners.

It is essential that you notify your references that HomeShare Vermont will be calling them. Please realize that if you have trouble reaching them, we will also have the same trouble, and your application will be delayed.

## Reference 1

Name \_\_\_\_\_

Daytime phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Email \_\_\_\_\_

How do they know you/how long? \_\_\_\_\_

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## Reference 2

Name \_\_\_\_\_

Daytime phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Email \_\_\_\_\_

How do they know you/how long? \_\_\_\_\_

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## Reference 3

Name \_\_\_\_\_

Daytime phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Email \_\_\_\_\_

How do they know you/how long? \_\_\_\_\_

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## Reference 4

Name \_\_\_\_\_

Daytime phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Email \_\_\_\_\_

How do they know you/how long? \_\_\_\_\_

# Fees

HomeShare Vermont is a small, independent non-profit organization. We rely heavily on charitable giving from individuals, corporations, foundations, and government to provide our Homesharing Program. We also rely on fees from people who participate in our program. Our fees only cover a portion of the actual costs of our services.

**Match Fee:** Payable at the time the match agreement is signed.

The match fee only applies to customers for whom we are successful in finding a compatible match and is due when the match agreement is signed. The match fee is based on a sliding scale according to gross annual income. We will provide you a bill when your match fee is due.

<b>If your income is:</b>	<b>Your Match Fee will be:</b>
Less than \$15,000	\$60
\$15,000–\$24,999	\$95
\$25,000–\$39,999	\$175
\$40,000–\$54,999	\$250
\$55,000–\$75,000	\$400
\$75,000+	\$500

All fees are non-refundable. If your match should end unexpectedly within the first three months, your paid match fee will be credited in full toward your next match.

***If fees are a hardship, payment plans can be arranged. Please contact a HomeShare staff person to discuss this.***